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Transportation Planning Division

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April 25, 2006

Dale Buskirk
Division Director

INVITATION

What: Agency Stakeholder Workshop

Why: Overview/Discussion on the ADOT Access Management Program

When: Thursday / May 11th, 2006 (2:00 pm – 4:30 pm)

Where: Flagstaff District Office Modular Training Room / 1901 South Milton Road, Flagstaff

ADOT Transportation Planning Division and the Flagstaff District office would like to invite key staff members from your agency to attend a half-day workshop to brief you on the status of our Statewide Access Management Plan. ADOT is undertaking this effort to develop a comprehensive access management program to guide the uniform application of access management on the state system including the creation of a classification system for the state highway system. Success for the program will be dependent on the continued strong partnership between ADOT and your agency.

There will be a series of three workshops conducted as part of the program development for this important initiative. Each workshop will have a specific focus.

1. **May 2006:** This first workshop, which is the focus of this invitation, will take place on Thursday/May 11th, 2006. We will provide you with the location and agenda, as we get closer to the meeting date. This workshop will cover a general project understanding, a review of current state and national access management practices, results of the initial stakeholder interviews and development program goals and objectives.
2. **September / October 2006:** The next workshop will focus on the access management program framework and a proposed access management classification system.
3. **April 2007:** The last workshop, to be held towards the end of the project, will focus on implementation procedures and strategies for the program and provide a chance for review and comment on the draft.



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We are anticipating each of the workshops to last approximately 2-3 hours and include presentations, discussion and feedback as well as breakout time to work together to create, review and learn. These workshops will be an essential tool to inform, educate, and listen as we continue the partnerships needed to develop a successful program for the State of Arizona.

Key senior staff members we encourage to attend include: planning & zoning, public works and/or transportation, and community development staff.

Please email our project consultant, URS Corporation (URS), (ADOT_SAMP_Project.urscorp.com) by May 1st and let us know the staff members (with contact information) that will attend from your agency. Feel free to contact Dale Buskirk if you have any questions regarding the workshops or the program.

Thank you for your time. We look forward to your participation in this important initiative.

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